

**Chadron Public Library
Board of Directors
MINUTES
March 5, 2019
Chadron Public Library Teen Room**

Members present: Drew Petersen, John Coates, and Lisette Bogner

Members absent: Robin Foulk (excused) and Robert Wahlstrom (excused)

Guests present: Irene Brooks, president of Friends

Call to Order:

- Vice-President declared meeting open at 6:29 p.m.
- Acknowledged the posted Nebraska Open Meeting Act.

Public: Roger Wess, Foundation member, presented an alternative library building site proposal to the Board. Please see Renovation and Expansion Committee Report below.

Consent Agenda:

1. Board meeting minutes – February 5, 2019
2. Executive Director report – February 2019
3. Library Statistics Reports (Statistics February 2019)

Motion by John Coates to approve the consent agenda, seconded by Lisette Bogner, motion carried unanimously.

Approval of Bills – February 2019:

Board reviewed bills presented by the Executive Director totaling \$7,136.10 and a refund in the amount of \$10.65.

Motion by Lisette Bogner to accept and to pay the bills for February 2019 in the amount of \$7,136.10 and to accept a refund in the amount of \$10.65, seconded by Drew Petersen, motion carried unanimously.

Committee and Group Reports:

Friends of the Library Report: President Brooks reported on plans for a joint meeting with Friends and the Foundation to discuss the library expansion. Currently, the Friends are evaluating whether to continue membership with the Chadron Chamber of Commerce.

Chadron Public Library Foundation Report: Scholarship applications are being considered. The Children's Theatre event has been paid for this coming spring. Two

donations from the brochure mailing have been received. The brochures will be rewritten to clarify how donations are allocated.

Renovation and Expansion Committee Report: Roger Wess, representative from the Foundation, reported on a proposal to renovate the old hospital as a new library building. A concept by Jerry Moss was presented to the Board. The concept consists of renovating 11,939 square feet of existing structure and building 2,573 square feet of new structure as part of the renovation. Wess asked for authority to pursue the costs of doing this project in order to compare it to the plan at the current site and the potential Memorial Park site. Board agreed to view the site. Wess provided the Board with proposed concept drawings and a handout of renovation costs per square foot from the Public Library Data/Year in Architecture 2017.

In response to the presentation, President Petersen asked the board members, the Executive Director and the Friends' President to consider and to be prepared to discuss the pros and cons of the three possible locations for the new library. The three locations under consideration include the following: 1) the existing location, 2) the Memorial Park location, and 3) the old hospital location.

Other Committee Reports: No reports.

Old Business:

1. Adult Winter Reading Program 2019 Update – The Winter Reading Program is going well and every activity has been well attended. Three more activities are planned before the program ends in March.
2. Nebraska Library Commission Internship Grant Update – Interest in the position has been poor so far. Consequently, new flyers will be distributed around town and at the college to solicit applications.

New Business:

1. Election of Board Member to Foundation Board –
 - a. Drew Petersen made a motion to table the election until next month, seconded by John Coates, motion carried unanimously.
2. Annual Statistical Report – Executive Director provided a print form of the report to the Board and asked them to review it. The Board will address any concerns at the next meeting.
3. Schematic Drawings for Check-in desk and working areas – The library received the drawings and will proceed with the planned renovation on the main floor. Cornhusker State Industries will construct the new desks, cabinetry, and sliding drawer spaces. The Foundation will finance the renovation.

Executive Session: No executive session held.

Future/Other Items:

- Library Policy Manual Update

Adjourn: Lisette Bogner moved to adjourn, seconded by Drew Petersen, carried unanimously. Board adjourned at 7:50 p.m.

Next Meeting: April 9, 2019 at 6:30 p.m. is the next regularly scheduled board meeting.

Minutes by *Lisette Bogner*

Date: March 6, 2019