

Chadron Public Library
Board of Directors
MINUTES
March 3, 2020
Chadron Public Library Teen Room

Members present: Robin Foulk, Robert Wahlstrom, and Lisette Bogner

Members absent: Drew Petersen (excused) and John Coates (excused)

Guests present:

Call to Order:

- Robin Foulk declared meeting open at 6:32 p.m.
- Acknowledged the posted Nebraska Open Meeting Act.

Public (10 minutes): Jane Drueker commented that she feels very good about the Library Board's progress on the expansion project in the last six months.

Consent Agenda:

1. Board meeting minutes –February 2020
2. Librarian Report – February 2020
3. Library Statistics Reports – February 2020

Note: The Library Director will correct the graph numbers on monthly visits for October, November and December.

- a) Motion by Robert Wahlstrom to approve the consent agenda, seconded by Lisette Bogner, motion carried unanimously.

Approval of Bills – February 2020:

1. Board reviewed bills presented by the Library Director.

Note: Given our decision to join the Apollo Consortium, we may need to re-barcode every library item which could entail a \$700 future cost. The Library Director will keep us posted.

- a) Motion by Robert Wahlstrom to accept and to pay the bills for February 2020 in the amount of \$10,117.63 with a \$5.99 refund for a total of \$10,111.64, seconded by Lisette Bogner, motion carried unanimously.

Committee and Group Reports:

Friends of the Library Report (Irene Brooks): The Friends reported that the Foundation was give \$900 to pay for the Annex's utilities which should carry the

Friends' use of the annex through the end of the year. Friends will begin wearing slogan buttons to encourage membership. The button machine has arrived at the library and is ready for use. The Chocolate Tasting Party was a success.

Chadron Public Library Foundation Report (Rossella Tesch): Roger Mays sent an email to the Foundation and the Library Director declaring his intention to apply for the Newblom Foundation grant in the amount of \$2,000 to pay for a grant writer's services from June 7 to December 1, 2020. Roger Wess will be resigning from the Foundation which leaves the treasurer position vacant. Irene Brooks will be soliciting interest for this membership position. The Foundation discussed the City Council meeting of February 17, 2020.

Renovation and Expansion Committee Report: The City Council adopted Resolution 2020-17 which is attached.

The Library Board, Friends and Foundation are grateful for the City's support and look forward to using this resolution to bolster future grant-writing and fundraising efforts.

Other Committee Reports: None.

Old Business:

1. Adult Winter Reading Program 2020 Update – Due to staff-wide illness, four events were cancelled. The program will resume this week.
2. New Date for Fine Forgiveness– Fine Amnesty has been moved to the second week in April. A specific date will be announced soon.

New Business:

1. Annual Statistics Report FY 2019– The annual statistics have been submitted to the Nebraska Library Commission. The Library Director will provide the document electronically to board members.
2. Fur Trade Days activities– The Library is working with the Fur Trade Days Committee to schedule events for Thursday (traditional Lakota story-time, crafts and fry bread and evening city tour), for Friday (sidewalk chalk activity in the morning) and for Sunday (traditional ghost story and tour event along with s'mores by the firepit).
3. Coronavirus Policy – All City employees received a document from LARM regarding recommendations. The Library Director is concerned about potential exposure and the problem a closure will cause to employees given their health insurance and salaries. Further, if the schools close due to coronavirus, the library will be flooded with young patrons which exacerbates the situation.
 - a. Motion by Robert Wahlstrom that the Board will accept the Library Director's proposed coronavirus procedures as current policy and will amend or update as circumstances dictate. Further, the Library Director, after consultation with the City Manager, will decide if closure is necessary and will take appropriate steps to do so. Motion seconded by Robin Foulk. Carried unanimously.

Executive Session: Robert Wahlstrom moved to enter Executive Session at 7:26 pm; seconded by Robin Foulk, carried unanimously. Robert Wahlstrom moved to exit executive session at 7:35pm, seconded by Lisette Bogner, carried unanimously.

Future/Other Items:

- Library Policy Manual Update

Adjourn: Robert Wahlstrom moved to adjourn at 7:36 pm, seconded by Robin Foulk, carried unanimously. Board adjourned at 7:36 p.m.

Next Meeting: April 7, 2020 at 6:30 p.m. is the next regularly scheduled board meeting.

Minutes by *Lisette Bogner*

Date: March 8, 2020

Councilmember _____ introduced the following Resolution and moved for its adoption:

RESOLUTION NO. 2020-17

WHEREAS, the Chadron Public Library Board wishes to complete a renovation and expansion of the existing Chadron Public Library; and

WHEREAS, the Chadron Public Library Board has completed conceptual drawings of the renovation and expansion to include renovation of the existing space and expansion to include an additional new two story structure south of the current library; and

WHEREAS, the Chadron Public Library Board and the Library Foundation wishes to apply for grants and other funding to support the renovation and expansion.

NOW THEREFORE BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CHADRON, NEBRASKA:

The City Council supports the efforts of the Chadron Public Library Board and the Library Foundation in the renovation and expansion of the existing Chadron Public Library.

The foregoing Resolution having been read, Councilmember _____ seconded the motion for its passage and adoption, and after consideration thereof, the roll was called on the passage and adoption of said Resolution and the following Councilmembers voted Aye: _____ . The following voted Nay: _____. The passage of the Resolution having been consented to by more than a majority of the members elected to the Council was declared passed and adopted this 2nd day of March, 2020.

CITY OF CHADRON

Mayor

ATTEST:

City Clerk

(S E A L)