

**Chadron Public Library
Board of Directors
MINUTES
September 8, 2020
Chadron Public Library Teen Room**

Members present: Drew Petersen, Robert Wahlstrom, and Lisette Bogner

Members absent: Robin Foulk (excused) and John Coates

Guests present: No member of public present.

Call to Order:

- Drew Petersen declared meeting open at 6:45 p.m.
- Acknowledged the posted Nebraska Open Meeting Act.

Public (10 minutes): No members of the public were present.

Consent Agenda:

1. Board meeting minutes –July 2020
2. Librarian Report – July and August 2020
3. Library Statistics Reports – July and August 2020
 - a) Motion by Robert Wahlstrom to approve the consent agenda, seconded by Lisette Bogner, motion carried unanimously.

Approval of Bills – August 2020:

1. Board reviewed bills presented by the Library Director.
 - a) Motion by Robert Wahlstrom to accept and to pay the bills for July 2020 in the amount of \$6,114.36 and for August 2020 in the amount of \$6,023.79, seconded by Lisette Bogner, motion carried unanimously.

Committee and Group Reports:

Friends of the Library Report: No report.

Chadron Public Library Foundation Report (Rossella Tesch) The Foundation met and discussed potential grants and the hiring of a grant writer. They will meet with Kerry Bailey, an Edward Jones financial advisor, next month to discuss the Foundation's investments.

Renovation and Expansion Committee Report (Drew Petersen and Rossella Tesch): Greg Yanker met with the Library Director and asked if the Board would present an

update to the City Council on the expansion project this fall. Drew Petersen will set up a time in October. The Board discussed approaching community members interested in the expansion to join the expansion committee.

Other Committee Reports: None.

Old Business:

1. Library COVID-19 Response: Three weeks ago the library returned to curbside service due to the rise in COVID-19 cases in the Panhandle and, particularly, in Dawes County. The library will re-open on a limited basis starting next Tuesday, September 15, 2020.
2. Budget FY 2021 – The third reading will take place at the next Chadron City Council meeting. No changes proposed for the Library budget.

New Business:

1. Annual Weeding Report – Holdings discarded between October 1, 2019 and September 1, 2020 amounted to 2,573 resources. Usage, appearance, damage, relevance to topics and patron preference were all taken into account when choosing which items to weed. Lost items were deleted from the catalog as well. Past due lost item patron accounts were closed.
2. Trading Stories Movie Festival – The festival has been cancelled for this year.
3. Teresa Hawk Memorial – The family gave the library approximately \$3,000 to use in her memory. A tree will be planted on the library grounds.
4. Acceptance of C.A.R.E.S. Act Grant – The Library Director requested a signature for the official acceptance of the C.A.R.E.S. Act Grant.
 - a. Motion by Robert Wahlstrom to formally accept the C.A.R.E.S. Act Grant in the amount of \$2,878.00, seconded by Lisette Bogner, motion carried unanimously. Drew Petersen signed on behalf of the Board.
5. Acquisition of Hoopla – This streaming database provides audiobooks, music, video and ebooks and charges by usage. The Library Director has ordered this media service and will allocate \$2,000 annually to patron usage.
6. Acquisition of Magazines – The Library Director launched a SurveyMonkey survey on Facebook to gauge patron interest in magazines.
7. Telephone Problems – Three weeks ago the library started having internal telephone system problems which are still unresolved. Currently, the main phone line is down and all calls are being routed through the second phone line. Century Link provides service to the building only. Mobius Communications will be contacted to determine if it can provide a solution as the current vendor will not guarantee any repair or upgrade work.

Executive Session: No executive session held.

Future/Other Items:

- Expansion Committee membership

Adjourn: Motion by Robert Wahlstrom to adjourn at 7:21 pm, seconded by Lisette Bogner, carried unanimously. Board adjourned at 7:21 p.m.

Next Meeting: October 6, 2020 at 6:30 p.m. is the next regularly scheduled board meeting.

Minutes by *Lisette Bogner*

Date: September 10, 2020